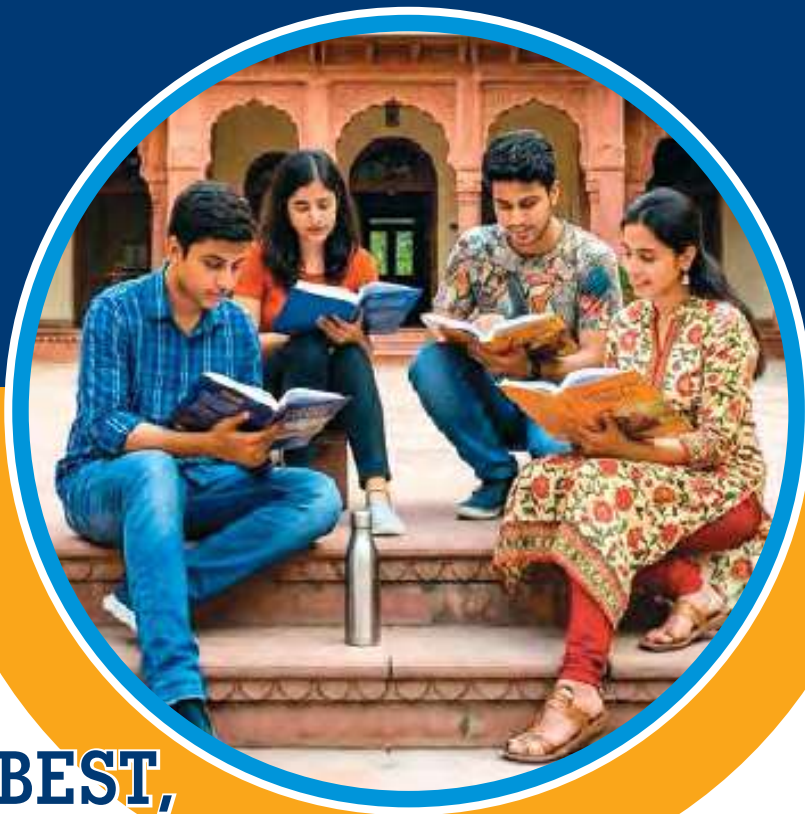


CHILDREN WELFARE CENTRE'S
Clara's College of Commerce
AUTONOMOUS



NAAC Re-accredited with 'B+' Grade (2nd cycle, 2024)
Recognised by UGC under 2(F) and 12(B)

Prospectus
2026-27



We do not
choose the **BEST**,
we make them
the **BEST**.



B.Com | B.Com (M.S.) | B.Com (A&F) | B.A.M.M.C | M.Com



Our Vision

Our vision is to provide value based education with new innovations and ideas, so that our pupils grow into aesthetically rich, intellectually aware and integrated young people, capable of fulfilling their dreams and aspirations.

Our mission is to instill qualities of leadership, ethics, values of good citizenship and above all of a good human being through both modern and traditional education.

Our Mission

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“Education’s purpose is to replace an empty mind with an open one.”
– **Malcolm Forbes**

“Education is not preparation for life; education is life itself.”
– **John Dewey**



CHILDREN WELFARE CENTRE TRUST

Quality education provides students the knowledge, skills, and confidence to reach their full potential. Children who are blessed with education of the highest quality qualify as better human beings and ensure that the message of universal citizenship remains strong. A few committed people pledged their efforts and wisdom to set up Children Welfare Centre Trust with this very intention. The Institution offers advanced education programs within the ever expanding geographical and cosmopolitan extent of the city. Registered under the Public Trust Act, 1950 it caters to the holistic development of every student and strives to ensure that the objectives of education percolate into every strata of society.

Children Welfare Centre, currently in its 46th year of existence, continues its sustained mission by making laudable inroads in the arena of education.

The progress and success of its students and alumni is testimony to the tremendous efforts of the founder members and teachers in preparing them for lifelong learning with a positive approach. The relationship forged with the parents and the society at large remains the edifice for the progress made by the Institution over the years.

Located in the bustling suburban locality of Andheri, Children Welfare Centre is well connected with the rest of the city. The institution is well fenced and provides a safe and tranquil ambience which is most conducive for the purpose of learning. It has a fully functional Pre-Primary school which uses a progressive educational model. The children have access to a definite path for academic progression from the primary and secondary school to the junior and degree college. The Centre admits students who wish to pursue graduation in streams such as Commerce, Management, Mass Media, Accounting and Finance. Recognizing the need for training prospective teachers to impart quality education, the Trust has set up the Teacher's Training Centre under the B.Ed. program in Andheri, West in 2009. It has also set up the College of Law at Malad (West) in the same year. Moreover, the

college has introduced LL.M. and Two Post Graduation Diploma Courses since 2022.

The Institution boasts of infrastructure to suit contemporary teaching and learning needs. Well equipped with an inhouse science laboratory, the Centre also has computer labs, audio visual room, library, as well as recreational facilities. The concern of the management to provide the best facilities is evident from the clean and hygienically maintained rest rooms and canteen. More than 250 trained and proficient teachers contribute immensely to academic and personal development of students through mentoring and coaching. Each of them is equally responsible for building the values of honesty, respect and diligence in the students.

Children Welfare Centre has a proven track record that leads the present objectives towards better opportunities and prospects. It has been aptly rewarded for its performance. It was named the Best School in K-West Ward by the Education Department of Municipal Corporation of Greater Mumbai in the past. Mr. Ajay Kaul, the Honorary Principal of the Institution, was the recipient of the State Award for the Best Teacher in the year 2002-2003.

Children Welfare Centre is an ideal platform for the awe-inspiring force of more than 4000 registered students to spread their wings. With experience and better resources at hand, Clara's College of Commerce has been conferred Autonomous status by the UGC and University of Mumbai from the academic year 2026-2027. The Management is also elated in stating that permission has been granted by the Govt. of Maharashtra to start a Degree College in Arts Science and Commerce streams at Malad (West) and also a school affiliated to CBSE Board has commenced in the same Institution. The moment of pride for the Trust is the commencement of an CBSE School at off Yari Road, Versova.

Additionally the Institution has started a Vocational Skills and Training Institute offering courses in Nursing Care, Pathology Technician, Radiology Technician and Yoga teacher.

Our Endearing Voyage So Far.....

- 1981 Children Welfare Centre School begins to function from one rented room in Versova village with Batch of 30 students.
- 1985 The School develops into a full-fledged Primary School and receives recognition from the Municipal Corporation of Greater Mumbai.
- 1992 The School has been upgraded every year and first batch of S.S.C students appeared for Secondary School Certificate examination. The year also witnessed the initiation of a Junior College in the Commerce Faculty.
- 1994 The school adjudged as the Best school in the K - West ward by the M.C.G.M.
- 1999 A full-fledged Degree College namely; Clara's college of Commerce was established in the memory of Late Smt. Clara Kaul, an educationalist with a missionary zeal to take learning to every strata of society.
- 2002 H.S.C. Results 100%.
- 2003 Maharashtra State bestows best Teacher's Award on Principal Ajay Kaul.
- 2006 Children Welfare Centre completes its silver jubilee. The CWC School and the Clara's College of Commerce has more than 4000 students on its roll.
- 2009 Clara's college of Education (Teachers Training College) is started with an objective of contributing the best teacher's to the society.
- 2010 His Excellency S.C.Jamir the Governor of Maharashtra honours Shri Ajay Kaul with the "Outstanding School Principal Award 2009-2010"
Children Welfare Centre Law College commences at Malad (West), Mumbai.
- 2011 School adjudged as an "A" Grade School by the S.S.C. Board.
B.Ed. Results 100%
- 2012 S.S.C. Results 100%
- 2013 Students represented Maharashtra State in Tchock Ball tournament.
- 2014 Science Teaching Aid Project selected for State Level Competition at Ratnagiri.
Principal Ajay Kaul appointed as member of the S.S.C / H.S.C Divisional Board by the Govt. of Maharashtra.
- 2015 First Batch of B.L.S students (Law College) secured 100% Results at the University of Mumbai Examination.
- 2016 Hosted Zonal Science Exhibition in co-ordination with Education Dept., West Zone where in 500 schools participated. The programme was inaugurated by Hon'ble Union Minister Shri Mukhtar Abbas Naqvi and Shri Vinod Tawde Hon'ble Education Minister Govt. of Maharashtra. Valedictory function was attended by Shri P.D.Acharayaji His Excellency Governor of Assam and Nagaland
Versova Gaurav Award presented to Principal Ajay Kaul by Shri Devendra Fadnavis Hon'ble Chief Minister Maharashtra State for his contribution in the field of education.
- 2017 Commencement of Junior College in Arts, Commerce and Science at Malad (West).
- S.S.C Result 100%
Best School in the K/P West Ward trophy received from Education Dept., (West Zone) at the Ward level Science Exhibition.
- 2018 Surya Raja Devendra of T.Y.B.Com represented India in Kickboxing at Asia level and won Bronze medal at Ata, Kyrgyzstan. He represented India in the World Championship held in New York in March, 2019.
- 2019 Project in Population Education bagged the 1st prize at zonal level science exhibition. The exhibit was selected for the state level.
- 2020 Hosted State Level Kabaddi competition wherein players from 8 cities of Maharashtra participated. It was organised by District Sports Office under the Directorate of Sports, Ministry of Youth Affairs and Sports.
- 2021 NCSC science project was selected for the state level.
Governor of Maharashtra, His Excellency, Hon'ble Shri Bhagat Singh Koshyari felicitated Shri Ajay Kaul for his contribution in social field.
Permission obtained from Government of Maharashtra to start a Arts, Science and Commerce degree college at CWC Malad.
- 2022 Children Welfare Centre High School secured 100% results in Government of Maharashtra Elementary Drawing Examination.
- 2023 Children Welfare Centre High School bagged the 'Best School' award in the K/P West Ward at the Ward Level Science Exhibition organised by the Education Department, West Zone.
'Samaj Ratna Puraskar 2023' was presented to Principal Shri Ajay Kaul by His Excellency Governor of Maharashtra Shri Ramesh Baisji. This prestigious honour was conferred during the 15th Tribal Youth Exchange Program, by the Ministry of Youth Affairs and Sports, Government of India and Nehru Yuva Kendra, Mumbai
- 2024 Navabharat Education Award 2024 presented. to Shri Ajay Kaul Sir for being an outstanding Personality in Education Sector. The Award was presented by Shri Rahul Narwekarji Hon'ble Speaker of the House, Maharashtra Legislative Assembly.
Paramedical Courses started at CWC Versova duly recognised by MSBVET.
Science Project (Jr. Group) was selected for State Level Competition at Amravati.
Clara's College of Commerce Re-accredited with Grade B+ by NAAC.
Children Welfare Centre's College of Law has been awarded NAAC Accreditation achieving a B++ Grade with CGPA of 2.94.
- 2025 Miss JAZA JAMIL SHAIKH bagged 2nd prize at the Divisional Level Vigyan Melava Competition and represented the institution at State Level at Nagpur.
CWC was adjudged as the best school in the K/P west ward by the education department for 4 consecutive years at the Science Exhibition, K/P west ward.

From the Trustee's Escrioire



Ajay Kaul, Managing Trustee



Incessant change lies at the very core of nature and is essential for growth. The advent of technology and advanced communication tools has marked the beginning of a transformative era for the generations to come. We, as a nation and as a part of the education fraternity, have witnessed the profound adaptation and influence of technology on young minds over the decades. Today, technology has penetrated deeper into our lives than ever before; our children are exposed to digital ecosystems, information networks, and emerging innovations from a very early age. Contrary to earlier times, these influences leave a lasting imprint on a child's psyche and play a significant role in shaping future aspirations, choices, and character. In such a dynamic and rapidly evolving environment, the role of an educational institution becomes not only important but immensely crucial.

The underlying principle of education is the holistic development of every child. Traditional approaches alone are no longer sufficient in today's world. The need for a transformational and future-ready educational framework is more pressing than ever. Alongside academic excellence, students must develop critical thinking, adaptability, creativity, collaboration, and problem-solving skills that will empower them to thrive in an increasingly technology-driven society.

As a progressive and responsible educational institution, we believe in holistic education where values, principles, ethics, and scientific temperament collectively shape well-rounded individuals. At CWC, we have consistently embraced innovation and evolving educational practices to ensure that learning remains relevant, engaging, and meaningful. Our endeavour is not merely to impart knowledge but to cultivate curiosity, inquiry, and a spirit of lifelong learning. Adapting to the metamorphosis in education and reimagining conventional methods, we

continuously strive to devise and implement effective strategies that prepare students to confidently navigate the challenges and opportunities of the modern world.

“Teaching is more than imparting knowledge; it is inspiring change.”

For over four decades, this philosophy has remained the cornerstone of our mission. We have been shaping the personalities of future leaders and contributing to countless success stories. Our educational methodology is built upon a thoughtful amalgamation of experiential learning, scientific inquiry, theoretical understanding, and artistic interventions. These approaches help students discover their innate abilities while developing logical reasoning, analytical thinking, innovation, and leadership qualities. The success of our endeavours stands strengthened by the unwavering commitment of our highly qualified, experienced, and dedicated team of educators and staff members.

While we cherish every milestone of our journey, we also recognize that education is a continuous process of evolution. As contributors to this field, our responsibility remains significant, and our pursuit of excellence ongoing. However, true success can only be achieved through a strong partnership between the school and parents. In this technology-enabled age, positive parenting, digital awareness, and shared responsibility are essential in nurturing balanced, confident, and responsible citizens. Together, we are not merely building the future of a child; we are helping shape the future of our nation. With immense gratitude, we dedicate our achievements to every member of this institution and warmly invite every parent to join us in this meaningful journey of transformation, innovation, and excellence.

CLARA'S COLLEGE OF COMMERCE (AUTONOMOUS)



Clara's College of Commerce was established in the year 1999 in the memory of Late Smt. Clara Kaul, an eminent educationist, who had a missionary zeal to take learning to every strata of society. Strategically located in the heart of the western suburbs, the college is fully equipped with state-of-art facilities and well qualified teachers. The college is affiliated to University of Mumbai and has received Hindi Linguistic Minority status.

The aim of the college is to continuously enhance the teaching methods in order to provide students with an opportunity for their all-round development. It also strives for excellence in academics and makes an effort to induce passion for learning along with the inspiration for decisive thinking and assessment, thereby helping them to become the best professionals in their chosen careers.

The college has a proven track record of excellent academic results over the years along with coveted awards and prizes at different levels, and this indeed has made the college stand with pride in the field of education.

The Institution offers the following courses:

1. *Bachelor of Commerce (B.Com)*
2. *Bachelor of Commerce (Management Studies) B.Com (M.S.)*
3. *Bachelor of Commerce (Accounting and Finance) [B.Com(A&F)]*
4. *Bachelor of Arts in Multimedia & Mass Communication (B.A.M.M.C)*
5. *Master of Commerce (Advanced Accountancy) (M.Com)*

Objectives of Clara's College of Commerce

The College aims at training young women and men to be competent, committed and compassionate, and lead in all walks of life.

The main objectives of Clara's College of Commerce are:

- To cater to the needs of society and the nation by keeping in mind the importance of liberalization and globalization.
- To work for the achievement of an holistic approach towards the all round personality development of students through curriculum interventions, employability courses, career guidance and mentoring system.
- To ensure active participation of students, teachers and other stakeholders for academic, co-curricular and extra-curricular activities to enhance their professional development.
- To provide opportunities to the staff and students to synergize their efforts and energies for the progress of the institution through continuous faculty development interventions.
- To provide advanced infra-structural facilities for the benefit of the students and staff.
- To impart value-based education to the students.
- To provide equal access and opportunities to the linguistic minority and socially, educationally, economically and physically disadvantaged groups.
- To promote communal harmony in the society by organizing programs, festivals and functions to promote the same.

From the Principal's Desk



Dr. Madhukar R. Gitte

Principal



Dear students and parents,
It is my privilege to welcome you to Clara's College of Commerce (Autonomous) as we step into the new academic year 2026–27.

Our college has been re-accredited with a 'B+' Grade by NAAC and is also recognized under UGC 2(f) and 12(b). These credentials reflect our unwavering commitment to quality education, academic excellence, and continuous institutional growth. We offer career-focused undergraduate and postgraduate programmes viz., B.Com., B.Com. (MS), B.Com. (A & F), BAMMC, and M.Com. (Advanced Accountancy), designed to equip students with contemporary knowledge and professional competencies.

It is a landmark year for us. From 2026–27, our college has been conferred Autonomous Status by the UGC and the University of Mumbai. This significant achievement empowers us to design an industry-aligned curriculum, introduce skill-based certificate and diploma programmes, strengthen experiential learning opportunities, and adopt innovative teaching-learning practices that prepare students for the dynamic world of commerce, business, and emerging industries.

Since the academic year 2024–25, we have been implementing the National Education Policy (NEP) 2020, embracing multidisciplinary learning, multiple entry-exit pathways, academic flexibility, skill enhancement, and value-added courses aligned with national priorities. The NEP framework enables us to nurture critical thinking, creativity, innovation, and lifelong learning while fostering the scientific temperament essential for success in the 21st century.

We have a resource-rich library equipped with the latest software, e-journals, N-LIST resources, and

*It is often the
Small Steps,
not the Giant Leaps,
that bring about the most
Lasting Change*

digital databases that support research, independent learning, and academic enrichment. Our vibrant ecosystem of NSS, cultural festivals, clubs, sports, and student-led initiatives ensures that learners grow not only as competent professionals but also as socially conscious, responsible, and compassionate citizens.

A dedicated Placement and Career Guidance Cell facilitates internships, industry interactions, skill-development programmes, and placement opportunities with reputed organizations across banking, finance, insurance, IT, e-commerce, digital marketing, travel and tourism, media, and consulting sectors. Our objective is not merely to help students earn degrees, but to empower them with the confidence, competence, and professional skills required to secure meaningful careers and contribute effectively to leading organizations and society at large.

In association with Ekata Manch, an independent NGO, we organize Blood Donation Drives, Medical Health Check-up Camps, and various social outreach initiatives. These programmes encourage students to embrace humanitarian service, community development, empathy, and civic responsibility, reinforcing the belief that education must extend beyond classrooms and positively impact society.

At Clara's College of Commerce, we remain committed to shaping individuals who can think analytically, act ethically, lead confidently, and adapt successfully to a rapidly evolving global environment. Our mission is to nurture future-ready graduates who combine professional excellence with strong values and a commitment to nation-building. Let us build your future together at Clara's College of Commerce (Autonomous).

Thank you.

Campus Activities

The college has excelled in the field of sports. Students have won innumerable prizes in events such as Cricket, Football, Chess, Carrom, Badminton, Archery and Yoga. Our athletes have represented the District and Maharashtra state level on several occasions. The Annual Sports Day of the College is an important event where students and staff members showcase their amazing participation and get awarded for their achievements. The College has won many prizes at various Inter Collegiate Fests in events such as Mono Acting, Folk Dance, One Act Play, Mime, Singing, Modelling, Cartooning, Rangoli and Poetry Recitation.

The College has highly qualified and dedicated faculty members who make extensive use of the latest learning and teaching techniques such as power point presentations, industrial visits and group discussions as well as interactive sessions.

Library

The College has a well-equipped library which has a wide collection of books pertaining to various subjects. The Open Access system facilitates easy access of books to students and encourages reading habits. It is widely apportioned into two sections – one that provides text books and another that provides numerous reference books for each class. Each section is well-sourced with encyclopedias, dictionaries, dailies, latest magazines and journals etc.

Counselling Centre

The College has appointed a qualified counsellor to help students identify and understand their personal and psychological problems and guide them to find solutions. Students are helped to identify their own potential and to set their goals and adjust better in today's competitive world.

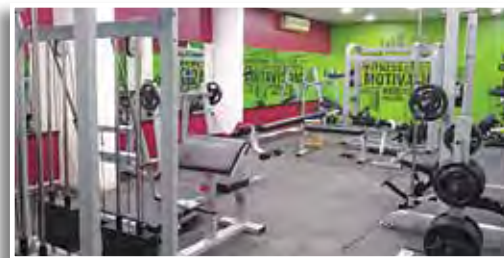


Computer Lab

The hi- tech computer lab of the college has many latest computers with modern softwares and internet access. It is supervised by professional computer experts.

Audio-Visual Lab

The audio visual laboratory is used for screening educational films, being equipped with the facility of LCD projectors and audio systems.



Gymnasium

A well equipped gym is set up for students who are trained under the guidance of an expert instructor.

Students' Council

The college has a duly constituted students' council according to the rules of University of Mumbai, with the Principal as chairperson and one lecturer nominated by the Principal, as

In-charge. The Council includes one meritorious student from each class, outstanding students from sports and cultural activities as well as two girl students nominated by the Principal. The tenure of the students' council is one academic year. It organizes, supervises and co-ordinates the activities of various students' associations and societies and also makes recommendations to appropriate authorities regarding matters related to the welfare of the students.



Sports

Students are encouraged to participate in sports activities and physical training. To do full justice to this endeavour, the college has appointed a person especially for the conduct of sports activities. Reputed coaches in the respective sports/games are appointed to train the students.

Cultural Activities

The college conducts a Talent search each year in order to identify the hidden talents among the students. The college aims at enabling overall development of its students in Theatre, Dance, Literary and Fine Arts, as well as Music.



From the beginning of every academic year, students are encouraged to perform on stage. They are also encouraged to participate in various intra and intercollegiate events and competitions.

The College Magazine

The College Magazine "Insight" is published annually. Contribution in the form of essays, short stories, poems, articles, riddles, sketches, cartoons and jokes are invited from the students as well as the teachers. Representation of all languages is encouraged. The achievements of the teachers and students are significantly projected in the annual magazine. The editorial committee looks after the publication of the magazine.

Students' Aid Fund

Students' Aid Fund of the College helps students in need of funds as well as deserving students by providing them with books and fees on merit basis.



Placement Cell

The Placement Cell works at two levels to enable students face the challenges of the competitive world. It provides placement opportunities to interested students. It also gives guidance regarding the career options available to them. Seminars, talks and guest lectures are organized to help students understand the current market scenario.

Research, Consultancy and Extension Cell

Research, Consultancy and Extension Cell encourages research activities amongst teachers and students. Talks are organized to guide teachers and students to write research papers. The committee also encourages students to participate in Avishkar- The University Research Festival.



Women Development Cell (W.D.C)

The college has established a Women Development Cell which functions as a body which hears grievances (if any) from women staff and students regarding matters of physical and mental safety and well being. The WDC also engages itself in women empowerment. The College has constituted the Internal Complaints Committee as mandated by the Sexual Harassment of Women at Workplace (Prevention, Prohibition and Redressal) Act 2013.

National Service Scheme (N.S.S.)

The college has an N.S.S. unit. It organises seven days residential camp for N.S.S. Volunteers. The unit also conducts various social awareness and community development activities such as cleanliness drives, tree plantation programmes, blood donation camps, health awareness campaigns, street plays and visits to orphanages and old age homes to instill a sense of responsibility, social commitment and leadership among students.



Committees, Clubs & Councils



Student Grievance Redressal Committee (SGRC)

The College Grievance Redressal Committee is constituted to redress all grievances of students in the college as per the directive of the Government of Maharashtra and University of Mumbai.

Women Development Committee & Internal Complaints Committee

As per the directions received from the University of Mumbai, Women Development Committee and Internal Complaints Committee.

Attendance Committee

The College has formed the Attendance Committee as per University Ordinance O.6086.

Various other Committees are also constituted as per Maharashtra Public Universities Act 2016. There are CDC Committee, IQAC Committee, Admission Committee, Examination Committee, Unfair Means Committee, Alumni and Placement Committee, Magazine Committee, Cultural and Sports Committee, Vishakha Committee, Maintenance Cell, Electoral Literacy Club, Academic Monitoring Committee, SC-ST Committee, Student Grievance Redressal Committee etc are also functioning in this college.

The Student Group Insurance Scheme

Children Welfare Centre's Clara's College of Commerce (Autonomous) Student Group Insurance Scheme is an important welfare initiative aimed at providing financial security and support to students during unforeseen emergencies. Included as part of the annual fee structure for the academic year 2026–27, the scheme reflects the institution's commitment towards student well-being and safety alongside academic development. By offering insurance coverage to students, the college ensures a sense of protection and reassurance for both students and parents, reinforcing its holistic approach to education and student care.

Students' Council

The student council is formed in accordance with the Maharashtra Public Universities Act 2016 to look after the welfare of the students and to promote and co-ordinate the extra curricular activities of different Student's Committees. The Council shall not engage in any political activities.

Anti - Ragging Committee

The College has established an Anti Ragging Committee on the campus as per the guidelines given in UGC Regulations on curbing the menace of ragging in Higher Educational Institutions.



Bachelor of Commerce (B.Com)

1) Introduction

The Bachelor of Commerce (B.Com) program is designed at the heart of a dynamic and personalized educational journey of the students. The program is meticulously crafted curriculum goes beyond traditional academic boundaries, offering an array of specialized courses designed to empower each student with a diverse skill set and a competitive edge in the modern business landscape. In addition to the fundamentals subject that provide a comprehensive understanding of business, finance, accounting, management, marketing, and entrepreneurship, the program places a strong emphasis on growth and success of the students. Students will have the opportunity to tailor education to their aspirations and interests, with a range of vocational skill courses including Fundamentals of Startups, Business Etiquettes, Corporate Grooming, Negotiation Skills, Mall Management, Tourism Management, Business Leadership Skills, Sensory Marketing, Inventory Management, Quality Management, Social Media Marketing, Family Business Management, Finance for Non finance executives, Principles of investment, Human Resource Associate, Personnel Management and Basics of Healthy Work Environment. The NEP (2020) recognizes that each student is unique, and hence the Program aims to provide students not only with a solid academic foundation but also a plethora of practical, real-world skills to ensure their success in a rapidly evolving business world. The journey through the B.Com program now shall be more than just earning a degree; it shall unlock full potential of the students and prepare them for a rewarding and fulfilling career tailored to their individual passions and aspirations.

2) Aims and Objectives: -

Aim:

The program aims to provide students with a personalized and diverse educational experience, encompassing a wide range of specialized fields while aiming to equip them with practical skills and knowledge in commerce to excel in their unique career aspirations, fostering individual growth and success.

Objectives:

- To tailor education to individual needs and fostering a diverse skill set for success.
- To provide students with a well-rounded understanding of commerce, encompassing a wide range of specialized areas.
- To bridge the gap between academic knowledge and real-world applications with practical skills and knowledge.
- To equip students for diverse and rewarding career opportunities with VSC's.
- To Nurture personal and professional growth through a student-centric approach.
- To prepare students for a wide array of career opportunities while fostering their individual growth, ethical awareness, and ability to excel in the ever-evolving world of commerce.



3) Learning Outcomes

1. The Graduates will demonstrate a profound understanding of essential commerce subjects, enabling them to apply their knowledge effectively in real-world situations.
2. The Students will acquire practical skills in specialized areas, empowering them to implement strategies and solve complex problems in fields like Startups, Marketing, and Quality Management.
3. The learner will develop strong critical thinking skills and ethical decision-making abilities, essential for navigating the business world with integrity and foresight.
4. The program will instill a global perspective, preparing students to understand and engage in the international business environment.
5. The Program will enhance communication skills, enabling students to convey ideas and concepts clearly and professionally.
6. The Graduates will gain leadership and management skills, positioning them for leadership roles in various business and organizational settings.
7. The program will equip students with the knowledge and skills necessary for diverse career opportunities, fostering their preparedness for roles in entrepreneurship, marketing, finance, and the service sector.
8. The students will develop the ability to adapt to evolving business dynamics and industry trends, ensuring their continued relevance in the competitive job market.
9. The program will cultivate research and analytical skills, enabling graduates to gather and interpret data for informed decision-making.
10. The learners will adopt a customer-centric mindset, critical for success in fields such as Sensory Marketing and Social Media Marketing.
11. Graduates will be proficient in applying Quality Management principles to enhance business processes and product quality, contributing to operational efficiency and customer satisfaction.
12. The program allows students to specialize in specific fields like Mall Management or Tourism Management, positioning them for unique and fulfilling career paths.
13. Students will be well-versed in ethical business practices and corporate social responsibility, aligning with contemporary values in the business world.

Bachelor of Commerce - As per NEP 2020

F. Y. B.Com

Semester I	Credits	Semester II	Credits
Major			
● Commerce-I (Introduction to Business)	02	● Commerce-II (Introduction to Service Sector)	02
● Accountancy & Financial Management-I	02	● Accountancy & Financial Management-II	02
● Basic Tools in Economics	02	● Market Analytics in Economics	02
Minor			
		● Industry and Service Management-I (Basics of I&S)	02
Open Elective			
● Introduction to Environment	02	● Environmental Issues and Management	02
● Intellectual Property Rights : Rights and Laws	02	● Human Rights: Issues and Challenges	02
Vocational Skills & Skill Enhancement Courses			
● VSC-Fundamentals of Start Ups	02	● VSC-Tourism Management	02
● SEC-Negotiation Skills	02	● SEC-Business Leadership Skills	02

Semester I	Credits	Semester II	Credits
AEC / IKS / VEC			
● AEC-Business Communication Skills I for B.Com.	02	● AEC-लेखन कौशल्ये १- (कार्यालयीन लेखनव्यवहार आणि पत्रव्यवहार) OR हिन्दी भाषा : कौशल के आधार	02
● IKS-Indian Knowledge System	02	● VEC-Fundamentals of People's Skills	02
● VEC-Indian Constitution	02		
OJT / FP / CEP / CC / RP			
● NSS / Sports/Cultural	02	● NSS / Sports/Cultural	02
Total Credits	22	Total Credits	22

S. Y. B.Com

Semester III	Credits	Semester IV	Credits
Major			
● Commerce III Management : Principles and Functions	2	● Commerce IV Management : Production and Finance	2
● Accountancy & Financial Management -III	2	● Accountancy & Financial Management-IV	2
● Accounting & Auditing-I (Management Accounting-I)	2	● Accounting & Auditing-II (Management Accounting-II)	2
● Micro Economics of Factor Pricing	2	● Macroeconomics: Analysis of Interaction between Goods and Money Markets	2
Minor			
● Industry & Service management II (SFM)	4	● Industry & Service Management III (CRM)	4
Open Elective			
● Cyber & Digital Safety	2	● Data Analytics	2
VSC/SEC			
● Advertising-I	2	● Advertising-II	2
AEC/VEC			
● Hindi/Marathi	2	● Business Communication Skills II	2
CC			
● NSS/Sports/Cultural	2	● NSS/Sports/Cultural	2
● OJT/FP/CEP/RP	2	● FP/CEP II	2
Total Credits	22	Total Credits	22

T. Y. B.Com

Semester V	Credits	Semester VI	Credits
Discipline Specific Courses			
● Financial Accounting & Auditing -VII (Financial Accounting)	04	● Financial Accounting & Auditing -IX (Financial Accounting)	04
● Financial Accounting & Auditing -VIII (Cost Accounting)	04	● Financial Accounting & Auditing -X (Cost Accounting)	04
Discipline Specific Elective (DSE) Courses			
● Economics -V	03	● Economics-VI	03
● Commerce -V (Marketing)	03	● Commerce-VI (H.R.M.)	03
Ability Enhancement Courses (AEC) (Any Two)			
● Direct and Indirect Taxes - I	03	● Direct and Indirect Taxes - II	03
● Export Marketing Paper - I	03	● Export Marketing Paper - II	03
● Computer Systems & Applications - I	03	● Computer Systems & Applications - II	03
Total Credits	20	Total Credits	20

*Subject to change

Bachelor of Commerce (Management Studies)

1) Introduction

Management is not only an essence in all fields but it is a prevalent tool in the hands of corporates to governments. From planning to controlling and from budgeting to reporting, all managerial elements are the most essential parts of daily life. So the learners need to know about all aspects from rural development to creating artificial intelligence. They will understand how to develop India, one of the fifth most powerful economies in the world. It is expected that the learners should learn how to develop our economy and management for the future generation from these managerial facets.

2) Aims and Objectives

- To expose the learners to fundamentals of concept testing in the field of management studies.
- To orient the students with a learner centric approach in the domains of specialization in management studies.
- To equip the students through a bottom-up approach in understanding the global perspectives of managerial aspects in the economy.
- To provide a fillip to employability of learners through exploring the various dimensions of management studies.

3) Learning Outcomes

- Learners will learn the approach of management in the given circumstances.
- They will get acquainted with the corporate management to government management.
- They will understand the various financial concepts and their use in the related areas.
- Learning of marketing aspects will give them an array of opportunities in the marketing areas.
- Human resource management will enable them identify the reality ground of the HR sectors in the organization.

4) Any other point (if any)

A B.Com. (Management Studies) equips you with a broad range of business and management skills. The main course of action typically involves a curriculum divided into Major subjects, Open electives, and Minor courses spread across semesters. Here's a general breakdown of what you can expect

B. Com. Management Studies - As per NEP 2020

F. Y. B. Com (M.S.)

Semester I	Credits	Semester II	Credits
Major			
• Principles of Management-I	4	• Principles of Management-II	4
• Bharatiya Theory of Management Styles	2	• Global Management Theories & Styles	2
Minor			
		• Business Law I (The Indian Contract Act 1872)	2
Open Elective			
• Business Economics for Banking & Insurance	2	• Basics of Financial Services	2
• Introduction to Environment	2	• Environmental Issues and Management	2
Vocational Skills & Skill Enhancement Courses			
• VSC-Information Technology in Business Management	2	• VSC-Foreign Exchange Market and Derivatives	2
• SEC-Business Start up Skills	2	• SEC-M S Office	2
AEC / IKS / VEC			
• AEC-Business Communication Skills I for B.M.S.	2	• AEC-लेखन कौशल्ये १- (कार्यालयीन लेखनव्यवहार आणि पत्रव्यवहार) OR हिन्दी भाषा : कौशल के आधार	2
• IKS-Indian Knowledge System	2	• VEC- Fundamentals of People's Skills	
• VEC-Introduction to Law of Torts and Consumer Protection Act	2		2
OJT / FP / CEP / CC / RP			
• NSS / Sports / Cultural	2	• NSS / Sports / Cultural	2
Total Credits	22	Total Credits	22

S. Y. B. Com (M.S.)

Semester III	Credits	Semester IV	Credits
Major-Finance			
● Introduction to Financial Services	4	● Financial Auditing	4
● Financial Management	4	● Financial Institutions & Market	4
Major-Human Resource			
● Introduction to HRM	4	● Change & Conflict Management	4
● Training & Development	4	● Legal Practices in HRM	4
Semester III	Credits	Semester IV	Credits
Major-Marketing			
● Introduction to Marketing Management	4	● Retail Marketing	4
● Marketing Research	4	● Customer Relationship Management	4
Minor			
● E-Commerce I: Digital Banking & Insurance Services	4	● E-Commerce II: Marketing & CRM in Banking & Insurance	4
Open Elective			
● Laws & Regulations in Transport -I	2	● Laws & Regulations in Transport -II	2
VSC			
● Finance-Financial Statement Analysis	2	● Finance- Financial Inclusion Skills in Youth	2
● Human Resource-Recruitment and Selection	2	● Human Resource- Organisational Development	2
● Marketing-Consumer Behaviour	2	● Marketing - Ad Making	2
AEC			
● हिंदी भाषा : व्यावहारिक प्रयोग मराठी भाषिक कौशल्ये 1	2	● Business Communication Skills II	2
CC			
● NSS/Sports/Cultural	2	● NSS/Sports/Cultural	2
● OJT/FP/CEP/RP	2	● FP/ CEP II	2
Total Credits	22	Total Credits	22

T. Y. B. Com (M.S.)

Semester V		Semester VI	
Elective Courses		Elective Courses	
Any one group of courses		Any one group of courses	
Group A : Finance			
● Investment Analysis and Portfolio Management	03	● Strategic Financial Management	03
● Commodity & Derivatives Market	03	● International Finance	03
● Wealth Management	03	● Innovative Financial Services	03
● Risk Management	03	● Project Management	03
Group B : Marketing			
● Services Marketing	03	● Brand Management	03
● E-Commerce & Digital Marketing	03	● Retail Management	03
● Sales & Distribution Management	03	● International Marketing	03
● Customer Relationship Management	03	● Media Planning and Management	03

Semester V		Semester VI	
Group C : Human Resource			
● Finance for HR Professionals & Compensation Management	03	● HRM in Global Perspective	03
● Strategic Human Resource Management & HR Policies	03	● Organizational Development	03
● Performance Management & Career Planning	03	● HRM in Service Sector Management	03
● Industrial Relations	03	● Indian Ethos in Management	03
Compulsory Subjects			
● Logistics and Supply Chain Management	04	● Operation Research	04
● Corporate Communication and Public Relations	04	● Project Work	04
Total Credits	20	Total Credits	20

*Subject to change

Bachelor of Commerce (Accounting & Finance) B.A.F

1. Introduction

The complexities of the 21st-century business world demand a new kind of professionalism, and a Bachelor of Commerce (B.Com.) in Accounting and Finance program equips learners with the skills to excel on a global stage. This degree goes beyond basic accounting by focusing on the international landscape. Learners will gain a strong foundation in international accounting standards, financial regulations, and currency fluctuations, making learners an asset in a globalized marketplace. Furthermore, the program sharpens learner's data analysis skills, crucial for interpreting financial information, generating reports, and using accounting software—all essential for informed decision-making on a global scale.

2. Aims and Objectives

1. To prepare graduates for successful careers in accounting, finance, and related fields on a global scale.
2. Equip learners with a comprehensive understanding of accounting principles, financial management, cost accounting, taxation, and financial analysis.
3. Foster awareness of ethical and sustainable practices in global business operations.
4. Cultivate critical thinking and decision-making abilities for sound financial judgment in a global context.
5. Prepare students for pursuing professional certifications in accounting and finance (e.g., CA, CPA, CFA).

3. Learning and Outcomes

1. Learners will possess a comprehensive understanding of international accounting standards, financial regulations, and currency fluctuations, allowing them to analyze and navigate complex financial situations on a global scale.
2. Learners will be equipped with strong analytical and data interpretation skills, enabling them to generate insightful financial reports, utilize accounting software effectively, and make informed financial decisions in a global context.
3. Communicate financial information effectively with diverse stakeholders in a globalized business environment.
4. Learners will apply ethical principles and sustainability considerations within accounting and finance, understanding their impact on global business operations.
5. Learners will be well-prepared to pursue professional certifications in accounting and finance (e.g., CA, CPA, CFA) and demonstrate the necessary skills and knowledge to succeed in the globalized accounting and finance professions.

4. Any other point (if any)

The future of finance is about more than just numbers. As a BAF learner, when coupled with certificate courses the learner is positioned to be at the forefront of emerging trends like block chain technology for secure transactions, artificial intelligence for smarter financial modeling, and sustainable finance practices that prioritize environmental and social impact alongside profit. With a B. Com in Accounting and Finance, learner be equipped to not only navigate the traditional landscape but also shape the future of this dynamic field.

B.Com. (Accounting & Finance) B.A.F As per NEP 2020

F. Y. B.A.F

Semester I	Credits	Semester II	Credits
Major			
● Financial Accounting-I	4	● Financial Accounting-II	4
● Auditing-I	2	● Auditing-II	2
Minor			
		● Fundamentals of Business and Financial Analysis-Paper (I)	2
Open Elective			
● Business Economics in Banking & Insurance	2	● Human Resource Management	2
● Environmental Management & Sustainable Development - I	2	● Environmental Management & Sustainable Development - II	2
Vocational Skills & Skill Enhancement Courses			
● VSC- Accounting & Finance Paper –I	2	● VSC - Accounting and Finance Paper –III	2
● SEC-Accounting & Finance Paper –II	2	● SEC - Accounting & Finance Paper –IV	2
AEC / IKS / VEC			
● AEC-Business Communication Skills I for B.A.F.	2	● AEC-लेखन कौशल्ये १- (कार्यालयीन लेखनव्यवहार आणि पत्रव्यवहार) OR हिन्दी भाषा : कौशल के आधार	2
● IKS-Indian Knowledge System	2	● VEC-Fundamentals of People's Skills	
● VEC-Introduction to Law of Torts and Consumer Protection Act	2		2
OJT/FP/CEP/CC/RP			
● NSS / Sports / Cultural	2	● NSS / Sports / Cultural	2
Total Credits	22	Total Credits	22

S. Y. B.A.F

Semester III	Credits	Semester IV	Credits
Major			
● Financial Accounting -III	4	● Financial Accounting - IV	4
● Cost Accounting -I	4	● Cost Accounting - II	4
Minor			
● Fundamentals of Business & Financial Analysis-II	4	● Fundamentals of Business and Financial Analysis -III	4
Open Elective			
● Laws & Regulations in Transport-I	2	● Laws & Regulations in Transport - II	2
VSC/SEC			
● Mutual Fund Distributor-I	2	● Mutual Fund Distributor - II	2
AEC			
● Hindi/Marathi	2	● Business Communication Skills - II	2
CC			
● NSS/Sports/Cultural	2	● NSS/Sports/Cultural	2
● OJT/FP/CEP/RP	2	● FP/CEP II	2
Total Credits	22	Total Credits	22

T. Y. B.A.F

Semester V	Credits	Semester VI	Credits
Discipline Specific Elective (DSE) Courses			
● Cost Accounting -III	03	● Cost Accounting -IV	03
● Financial Management -II	03	● Financial Management -III	03
● Taxation -IV (Indirect Taxes -II)	03	● Taxation -V (Indirect Taxes -III)	03
● Management Paper -II (Management Applications)	03	● Economics -III (Indian Economy)	03
Core Courses			
● Financial Accounting - V	04	● Financial Accounting - VII	04
● Financial Accounting - VI	04	● Project Work	04
Total Credits	20	Total Credits	20

* Subject to Change

Bachelor of Arts in Multimedia & Mass Communication (B.A.M.M.C)

1) Introduction

Bachelor of Arts in Multimedia and Mass Communication is a four year all-encompassing degree program that is focused on Imparting application based media education to craft successful media personnel of tomorrow.

2) Aims & Objectives

Aims:

- To Impart knowledge and inculcate values that promotes Integrity, credibility and social responsibility in the learner.
- To prepare learners for a variety of careers in media and allied business including, communication advertising, public relations, journalism, research and more.

Objectives:

- To equip the learners with professional skills essential for making career in Entertainment industry, Cinema, Television, OTT Platforms, social media platforms etc.
- This programme will also give them an improved sense of self-confidence and self-efficacy and an awareness of their responsibilities as professionals in their field
- They will be better equipped to grasp the complex relationship between communication/media theories and a diverse set of individual, social, and professional practices



3) Learning Outcomes

- Learners will acquire the knowledge and skills required to pursue a career in the specialization of their choice.
- Students would demonstrate the ability to apply rhetorical principles in a variety of creative, cinematic, organizational, professional and journalistic venues
- Learners would develop a global awareness of political, social and corporate issues influenced by communication sensitivity and skills
- Learners will understand mass media as a system of interrelated forces, Including historical foundations, technological advances, economic dynamics, regulatory constraints, and ethical concerns.
- Learners will be able to create and design emerging media products, including blogs, digital audio, digital video, social media, digital photography, and multimedia.
- Learners will understand the underlying philosophical assumptions of, and be able to apply, communication research methods to address a range of media texts and audiences, production and technological practices, and relevant social issues
- Learners will comprehend the foundations, process, and practices of writing for and about the media, and demonstrate proficiency in writing across platforms.
- Learners will be able to conceptualize, design, and produce one or more works in media based on effective principles and practices of media aesthetics for a target audience.

Bachelor of Arts in Multimedia & Mass Communication (B.A.M.M.C) - Ap per NEP 2020

F. Y. B.A.M.M.C.

Semester I	Credits	Semester II	Credits
Major			
● Evolution of Communication	2	● Overview of Print Production	2
● Fundamentals of Mass Communication	2	● Basics of Radio & Television	2
● Contemporary Affairs	2	● Introduction to New Media	2
Minor			
		● History of Media	2
Open Elective			
● Introduction to Environment	2	● Environmental Issues and Management	2
● Intellectual Property Rights : Rights and Laws	2	● Human Rights: Issues and Challenges	2
Vocational Skills & Skill Enhancement Courses			
● VSC-Visual Communication	2	● VSC-Translation Skills	2
● SEC-Introduction to Computers - I	2	● SEC-Introduction to Computers - II	2
AEC/IKS/VEC			
● AEC-Communication Skills in English I for B.A	2	● AEC-लेखन कौशल्ये १- (कार्यालयीन लेखनव्यवहार आणि पत्रव्यवहार) OR हिन्दी भाषा : कौशल के आधार	2
● IKS-Indian Knowledge System	2		
● VEC-Indian Constitution	2	● VEC- Fundamentals of People's Skills	2
OJT/FP/CEP/CC/RP			
● NSS/ Sports/Cultural	2	● NSS/ Sports/Cultural	2
Total Credits	22	Total Credits	22

S.Y. B.A.M.M.C.

Semester III	Credits	Semester IV	Credits
Major			
● Electronic Media	4	● Indian Legal Environment	2
● IKS in Communication & Media	2	● Globalisation & Advertising	4
● Film Communication-I	2	● Film Communication - II	2
Minor			
● Introduction to Advertising	2	● Mass Media Research	4
● Basics of Copywriting	2		
Open Elective			
● Psychology of Digital Influence	2	● Psychology of Consumer Behaviour	2
VSC/SEC			
● Introduction to Photography	2	● Writing & Editing for Media	2
AEC			
● Hindi	2	● Communication Skills in English II	2
CC			
● NSS/Sports/Cultural	2	● NSS/Sports/Cultural	2
● FP/CEP I	2	● FP/CEP I	2
Total Credits	22	Total Credits	22

T.Y.B.A.M.M.C.

Semester V	Credits	Semester VI	Credits
● Copywriting	4	● Digital Media	4
● Advertising & Marketing Research	4	● Advertising Design	4
● Brand Building	3	● Advertising in Contemporary Society	3
● Agency Management	3	● Brand Management	3
● Direct Marketing & E-commerce	3	● Media Planning & Buying	3
● Consumer Behaviour	3	● Advertising & Sales Promotion	3
Total Credits	20	Total Credits	20

** Subject to Change

Master of Commerce M.Com (Advanced Accountancy)

1) Introduction

Advanced Cost and Management Accounting is a dynamic subject in the field of accounting. This subject helps to identify the cost concepts and its impact on the profitability of the business thereby making the process of managerial decision making easy and quick.

2) Aims and Objectives

1. To enhance the abilities of learners to develop the concept of Cost and management accounting and its significance in the business
2. To enable the learners to understand, develop and apply the techniques of costing in the decision making in the business corporate
3. To enable the learners in understanding, developing, preparing and presenting the financial report in the business corporate

3) Learning Outcomes

1. The students will be able to identify and analyse Cost concepts and understand managerial decision making
2. The students will be able to understand standard practices associated with Standard Costing and Variance analysis
3. The students will be able to prepare organizational level and present functional budgets at
4. The students will be able to identify and analyse practices associated with Operating costing

Master of Commerce - As per NEP 2020

Part - I

SEMESTER I	Credits	SEMESTER II	Credits
Major		Major	
Mandatory		Mandatory	
● Advanced Cost & Management Accounting	04	● Advanced Cost Accounting	04
● Direct & Indirect Taxation (Income Tax)	04	● Corporate Finance	04
● Advanced Financial Accounting	04	● Direct & Indirect Taxation (Goods & Service Tax)	04
● Advanced Trends in Accounting - I	02	● Advanced Trends in Accounting - II	02
Elective		Elective	
● Mutual Fund Management & Wealth Management	04	● Risk Management	04
● Research Methodology on Commerce & Management	04	● OJT / FP (On the Job Training / Field Project)	04
Total Credits	22	Total Credits	22

Part - II

SEMESTER III	Credits	SEMESTER IV	Credits
Major		Major	
Mandatory		Mandatory	
● Corporate Financial Accounting	04	● Advanced Financial Management	04
● Advanced Auditing	04	● International Financial Reporting Standards	04
● Financial Services	04	● Personal Financial Planning	04
● Advanced Trends in Accounting - III	02		
Elective		Elective	
● Accounting & Taxation of E-Commerce Industries	04	● Auditing & Assurance (Accounting Ethics & Corporate Governance)	04
● Research Project	04	● Research Project	06
Total Credits	22	Total Credits	22

Admission Procedure

Eligibility For Admission To F. Y. B.Com

A learner for being eligible for admission to the F.Y.B.COM Course shall have passed XII Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent.

Eligibility for admission to Self Finance Programme (F.Y.B.Com (M.S.)/ F.Y.BAMMC/ F.Y.B.Com (A&F):

A learner for being eligible for admission to the Degree Course in Self Finance Programme shall have passed XII Std. Examination of the Maharashtra Board of Higher Secondary Education or its equivalent securing not less than 45% marks (40% for reserved category) in aggregate at first attempt.

Learners who have passed the H.S.C or other qualifying examinations from other than the Maharashtra Board should produce ELIGIBILITY Certificate from the University of Mumbai along with the application for admission, failing which their applications are liable to be rejected.

Admission procedure :

Online Pre-Admission registration on Mumbai University website <https://muugadmission.samarth.edu.in> is mandatory. Students are required to visit University website for the online registration form.

The admission procedure consists of two parts.

- 1) Submitting a relevant hard copy of Pre-admission form.
- 2) Securing admission by candidate by submission of admission form and payment of fees as per the fee structure.

Enrolment

A student passing the H.S.C examination of the Maharashtra State Board of Secondary and Higher Secondary Education and any other recognized equivalent thereto are eligible for admission to the first year B.Com / B.Com (M.S.) / BAMMC / B.Com.

(A&F) and shall apply to the Registrar of the Mumbai University for a Certificate of Enrolment, in the prescribed form available in the office. Application form for enrolment should be submitted along with the original statement of Marks at the time of filling the form in the college.

Documents required for Admission to B.Com/B.Com (M.S.)/BAMMC/B.Com (A&F)

A. Admission to First Year :-

1. Original School Leaving Certificate with two attested Photo copies. The Original School Leaving Certificate will not be returned to the students; hence students are advised to keep sufficient number of true copies.
2. Address Proof (Photo copy of Ration Card/ Electricity Bill/Telephone Bill/Passport/Driving License/Aadhar Card) (any one).
3. H.S.C. Original mark sheet with four attested Photo copies.
4. Five Copies of latest passport size photographs.
5. H.S.C. Passing Certificate to be submitted in the college office before 31st December for the final confirmation of admission with the University.

B. Admission to Second Year

1. Attested mark sheets of Semester I & II (two copies each) .
2. Five latest passport size photographs.
3. Any one Proof of Address (Ration Card/ Electricity Bill / Telephone Bill/Passport/Driving License/Aadhar Card (two copies).
4. Please refer to University guidelines for admission in second year for the A.Y. 2026-27.

Website : <https://muugadmission.samarth.edu.in>

C. Admission to Third Year

1. Attested Mark sheets of Semester I, II, III & IV (two copies each).
2. Five latest passport size photographs.

3. Any one Proof of address (Ration Card / Electricity Bill / Telephone Bill / Passport / Driving License /Aadhar Card) (two copies).

4. Please refer to University guidelines for admission in third year for the A.Y. 2026-27.

Website : <https://muugadmission.samarth.edu.in>

If the admission is provisional and not finally confirmed by the University Registrar, the terms kept for the academic year shall be treated as null and void and the student shall not be allowed to appear for the final examination. Foreign students shall have to show documentary evidence of conversion of their visa in addition to the above said conditions for eligibility.

Admission to students coming from outside Maharashtra will be given only on producing Provisional Eligibility Certificate issued by Mumbai University. Such students will also require Migration, Transfer, and Passing certificate.

The College RESERVES the right to cancel the admissions if any discrepancy is found in the documents provided by the Learner.

Admission for International Students

Admission for International Students is governed by the Circular of Department of Students Development, University of Mumbai No. DSDIB / ICD / 23 dated 18th February, 2022. Foreign students have to pay Tuition Fees and other charges as per the above circular of the University.

N.B.: Foreign students have to submit their passport along with the educational and other documents.

Allocation of Seats

The College is a Hindi Linguistic Minority College, administered under the Provisions of the Indian Constitution, to promote the welfare of the minority community and to extend its services to all other communities in India, so as to contribute to the harmony and integration of Indian society.

50% of seats are reserved for HINDI Linguistic minority students, including 15% Management Quota.

The reservation of seats is as per the directives given in the University of Mumbai Circular No. Spl. Cell /(68)/218/2005 dated 3rd June, 2005).

1.	13%	SC
2.	07%	ST
3.	03%	DT(A)
4.	2.5%	NT(B)
5.	3.5%	NT(C)
6.	02%	NT(D)
7.	19%	OBC

NEP 2020

Under the NEP 2020 followed by Mumbai University, credits are earned by the student. Credit completion takes place after the learner has successfully cleared all the evaluation criteria for the course. Total Credit Value for a UG course is 132 credits.

Course wise credit assignments

Types of courses included in a degree programme are:

Major Course: (2-4 credits per course)

Minor Course: (2 credits per course)

Other Course : (2 credits per course)

Total Credits : (22 credits per Semester)

Type of Evaluation Conducted by College for each Course:

Regular Internal Examination

Additional Internal Examination

Regular Semester End Examination

Internal Assessment

In the event of absence for the internal assessment,

- a) The learner must apply to the Head of the Institution giving the reason (s) for absence within 4 days of the conduct of the examination along with the necessary supporting documents and testimonials.
- b) If the learner is absent on account of participation in Inter Collegiate events at State, National or International level, training camp or coaching camp organized by authorized university or state or national or international bodies, NSS/ NCC Events / camps/cultural activities / sports activities / research festival or any other activities authenticated by the head of the institution, the head of the institution shall generally grant permission to the learner to appear for the additional class test or assignment as part of the internal assessment.
- c) The learner who remains absent with prior permission of the Principal of the college, may be permitted to appear for the additional class test or assignment as part of the internal assessment.

Standards of Passing

B.Com, B.Com(M.S.), BAMMC, B.Com(A&F) (Professional Courses)

The learners to pass a course shall have to obtain a minimum of 40% marks aggregate in internal as well as external examination separately for each course where the course consists of Internal Assessment & Semester End Examination. The learners shall obtain minimum of 40 % marks in the Internal Assessment and 40% marks in Semester End Examination separately to pass the course and minimum of Grade E in the project component, wherever applicable. A learner will be said to have passed the course if the learner passes the Internal

Assessment and Semester End Examination separately.

Carry Forward of Marks if Learner Fails in One or More Courses

A learner who passes in the Internal Examination but fails in the Semester End Examination of the Course shall reappear for the Semester End Examination of that course. However the marks of the Internal Examination shall be carried over and the learner shall be entitled for credit and grade obtained on passing the entire course.

A learner who passes in the Semester End Examination but fails in the Internal Assessment of the course shall reappear for the Internal Examination of the course. However the marks of the Semester End Examination shall be carried over and the learner shall be entitled for credit and grade obtained on passing the entire course.

The circular dated 3-6-2025 related to Rules for ATKT Students for Credit Based Grading Systems has the following provisions:

- a) A learner shall be allowed to keep terms for Semester II Irrespective of number of courses of failure in Semester I.
- b) A learner shall be allowed to keep terms for semester III, if he / she earns 32 or more credits from Semester I & Semester II.
- c) A learner shall be allowed to keep term for Semester IV irrespective of number of courses of failure in Semester III.
- d) A learner shall be allowed to keep terms for Semester V if he / she earns 76 or more credits from Semester I, Semester II, Semester III and Semester IV.
- e. A learner shall be allowed to keep terms for Semester VI irrespective of number of courses of failure in Semester V.

f. The result of Semester VI shall be kept withheld until the learner passes each of Semester I, Semester II, Semester III, Semester IV and Semester V entirely.

Assessment

As per Choice based system for B.Com, B.Com (M.S.), B.Com (A&F) and BAMMC, the Internal

Assessment will be on 40% marks and Semester End Assessment on 60% marks per semester for the courses offered in each semester.

The performance grading shall be based on the aggregate performance in the Internal Assessment and Semester End Examination. This Performance Grading shall be on the 10 point ranking scale for FY, SY and TY students, as given below.

Performance Grading for First, Second and Third Year under Credit Grading Semester System (CGSS/NEP)

The Performance Grading of a learner on the 10 point ranking system is as follows:

Marks	Grade Points	Grade	Performance
80 and above	10	O	Outstanding
70 - 79.99	9	A+	Excellent
60 - 69.99	8	A	Very Good
55 – 59.99	7	B+	Good
50 – 54.99	6	B	Above Average
45 – 49.99	5	C	Average
40 – 44.99	4	D	Pass
Less than 40	0	F	Fail

The syllabus, examination pattern and fee structure are subject to change as per Rules and Regulations laid down by the University of Mumbai from time to time.

Eligibility For Admission To M.Com

The admission schedule for M.Com shall commence after the declaration of final semester results of courses such as B.Com, BFM, BAF, BBI etc. Details will be provided on the college website and notice board.

Students seeking admission to M.Com in this college are required to apply in the prescribed form. The merit list will be displayed in the College as per

the University guidelines and schedule. Any seat that falls vacant due to cancellation will be filled on merit basis.

Documents required for admission to M.Com

1. Attested copies of graduation marksheets (T.Y.B.Com/ BAF / BBI / BFM).
2. No objection certificate from college last attended.

3. Any one Proof of address (Ration Card / Electricity Bill / Telephone Bill / Passport / Driving License/Aadhar Card) (two copies).
4. Passport size photographs (5 copies).
5. Provisional statement of eligibility in case of students from boards/universities other than Mumbai University.

Allocation of Seats

The College is a Hindi Linguistic Minority College. 50% of seats are reserved for Hindi Linguistic minority students, including 15% Management Quota.

The reservation of seats is as per the directives given in the University of Mumbai Circular No.Spl. Cell/(68)/218/2005 dated 3rd June, 2005)

Scheme of Examination

The performance of the learners will be evaluated in two components. One component will be the Internal Assessment component carrying 50% marks and the second component will be the Semester End Examination component carrying 50% marks.

Internal Assessment

The Internal Assessment will consist of one class test of 50 marks for each course excluding projects.

External Assessment

The External Assessment will consist of one Semester End Examination of 50 marks for each course excluding projects.

Standards of Passing

The learner to pass a course shall have to obtain a minimum of 40% marks in aggregate for each course where the course consists of Internal Assessment & Semester End Examination. The learner shall obtain minimum of 40% marks (i.e. 20 out of 50) in the Internal Assessment and 40% marks in Semester End Examination (i.e. 20 out of 50) separately, to pass the course and minimum of Grade E in the project component, wherever applicable to pass a particular semester. A learner will be said to have passed the course if the learner passes the Internal Assessment & Semester End Examination together.

Allowed to Keep Terms (ATKT)

1. A learner shall be allowed to keep term for Semester II irrespective of number of courses of failure in the semester I.
2. A learner shall be allowed to keep term for Semester III if he/she passes each of the semester I and Semester II OR earns 32 or more credits from semester I and Semester II



Guidelines for Library

Membership : Every bonafide student of this college is entitled to become a member of the library.

- A Library Card is issued to every student on submitting the Identity Card and the First Term Fee Receipt.
- An ex-student is not entitled to membership of the Library. Such a student is allowed to use the library facilities only after obtaining permission from the Principal.



Use of Books : Students are requested to use the books with care. They should not do any marking with pen or pencil in the books, fold or try to remove pages from books and magazines or take reference material out of the Library. For serious study, a calm and peaceful atmosphere is necessary and readers are requested to maintain such an atmosphere in the Library. They should refrain from causing disturbance to others. Any person creating nuisance shall

be at once asked to leave the Library and severely dealt with.

Daily Routine : All students should produce their I-Cards on demand by the Library Staff. Umbrellas, sticks, rain-coats, bags or any other articles are not permitted inside the Library.

- Only one book will be issued at a time, for a period of 7 days from the lending section.

Re-issue of Books : The books must be returned to the Library on the date marked on the date slip at the end of the book. As a rule, a book will not be re-issued on the day on which it is returned. It may be re-issued the next day, if there is no other claimant.

Books For Internal Reading : A considerable number of text books and reference books are kept apart for internal reading in the Reference Section. Books from the Reference Section must not be taken out of the Library under any circumstances.

Reference Works: The Library possesses a good number of reference works such as



encyclopedias, dictionaries, handbooks, directories, annuals and gazettes etc. These works make very useful reference material especially for commerce courses. Any student can refer to them on the Library premises. The Library also maintains back dated sets of important periodicals. These volumes can be referred to in the Library.



Text Books : There is a separate section comprising of text books only. In this section, a number of copies of textbooks are kept for the use of the students.

Damage and Loss : Every borrower is supposed to check the pages of the books before getting them issued. The last borrower shall be held responsible if the book is found in damaged condition. In such cases, the market price of the book will be charged. If a borrower loses the book, he/she shall have to pay the market price plus replacement charges, in case of rare and out-of print books the price will be determined by the Librarian. A book



lost by the borrower can be replaced by the borrower but under no circumstances will old and second-hand books be accepted.

Reservation of Books : A book can be kept reserved for a borrower if he/she fills in a Reservation Slip and hands it over the Counter. The borrower applying for reservation of a book will be informed about the due date (the probable date of return of the book). After the book is received in the Library it will be kept "Reserved" for two days at the Counter for the first claimant.

Penalties for Defaults : Rs.2.00 per day for the period of overdue.

Termination of Library Membership :

The Membership of the library will be cancelled immediately if a person is found guilty of violating willfully, the rules and regulation of the Library facility.

- Issuing books for home reading can be suspended if a borrower is in the habit of retaining books overtime.





Examination

Use of Unfair Means

Consequences of unfair means at examinations: Students are warned not to use any unfair means during the examinations. The College looks upon such acts very strictly. A student may stand to lose the academic year due to use of unfair means during the examination. It may also result in rustication.

Mobile phones or Electronic Data Storage Devices (EDSD)

Carrying the above on person by a student is treated as use of unfair means by the student at the examination and will invite strict disciplinary action even if the phone or EDSD is on silent mode or switched off. A mobile phone confiscated during any examination will not be returned to the student.

The College does not take responsibility for the loss of any of the above nor would any representation by the student or her / his parents be entertained by the College authorities.

Processing the case of Unfair Means & consequences:

- 1) Students alleged to have used unfair means are required to appear before an Unfair Means Inquiry Committee (UMIC).
- 2) Students who have used unfair means are informed to appear before the UMIC vide a letter from the College with details about the date and venue to meet the UMIC when the student has to give an explanation.
- 3) The students are required to bring with them an application addressed to the Principal, stating therein the facts related to the alleged use of Unfair Means.
- 4) During the meeting, the students have to answer the queries raised by the committee members,

so as to allow the committee to ascertain facts.

- 5) The students are given a chance to explain their case to the Committee during the meeting .
- 6) If the student fails to report for an enquiry, ex party decision will be binding on her/him.
- 7) The decision of the committee which may be punishment and penalty, will be communicated to the students vide a letter.
- 8) Depending upon the decision of the Unfair Means Inquiry Committee, the students have to collect a copy of the result as notified.
- 9) Students using unfair means at any examination shall not be re-admitted to the college.

Discipline

- Every student must obtain her / his Identity card with a duly attested photograph on admission and present it for inspection on demand.
- Students must not attend classes other than their own without the permission of the Principal
- Students must not loiter in the Corridors or in the College premises particularly when the classes are going on.
- Smoking and consumption of alcohol or harmful drugs in the college premises is strictly prohibited.
- Students shall do nothing either inside or outside the College that shall in any way interfere with its orderly administration and discipline. No Society or Association shall be formed in the College and no person shall be invited to address a meeting without the prior permission of the Principal. Students should not invite an outsider to the college premises, classrooms, library, canteen, gymkhana, or gymnasium.
- Student must not associate themselves with any activity not authorized by the Principal. Serious action shall be taken against the students found organizing or participating in such unauthorized activities. No student shall be allowed to take active part in any of the current political activities.
- No students shall communicate any information or write about matters dealing with the College administration to the press or any social or political organization.
- Students are expected to take care of College property and to help in keeping the premises

clean. Damage to the property of the College, e.g. spitting, disfiguring walls and doors or breaking furniture, fittings and glasses is a breach of discipline and will attract severe punishment. Students should not leave their books, valuables and other belongings in the class rooms. The College is not responsible for the lost property of the students.

- Students are not permitted to park two wheelers or four wheelers in the college premises.
- Students requiring certificates or testimonials in regards to their performance and progress in a subject should apply to the professor-in-charge, in the prescribed application form and pay the required fees.
- If, for any reason, the continuance of a student in the College is, in the opinion of the Principal detrimental to the best interest of the college, the Principal may ask such a student to leave the College without assigning any reason thereof.
- Students joining the College are bound by the Rules and Regulations of the College. Students receiving Government or College Scholarships or any remission in fees must note that the grant and continuance thereof are subject to good behavior, regular attendance, satisfactory progress and good academic results at College and University. Matters not covered by the existing rules will rest at the absolute discretion of the Principal.
- Parents are advised to inform the college authorities in the event of their wards suffering from any medical problem and/or suffering from any major illness. While the college shall render all possible medical assistance to such students in case of any emergency, the college authorities will not be responsible for any unforeseen eventualities.

Dress Code

- Students are expected to wear appropriate clothes. Students should refrain from wearing the following in the college premises.
- Boys : Caps, hats, half-pants, shorts, bermudas, sleeveless T-shirts and three fourth pants.
- Girls: Caps, hats, half-pants, shorts, bermudas, skin tight and revealing dresses, short dresses

or short skirts, sleeveless, short tops and pedal pushers.

- Facial piercing other than ear-rings and nose rings is strictly prohibited. Any other attire which according to the college authorities is not suitable to the college culture/environment will not be permitted.

Ragging

- Ragging is strictly prohibited within and outside the college premises. Students indulging in ragging will be punished as per the Maharashtra Prohibition of Ragging Act, 1999 (Mah. XXXIII OF 1999) published in Maharashtra Govt. Gazette on 15th May 1999. Such students will also be expelled because of their indulgence in ragging.

Cell Phones

- Use of cell phones in any form within the college premises is strictly prohibited. On breach of this discipline, the cell phone will be confiscated and retained in the custody of the Principal for five working days. In case of repetition by the student a penalty of Rs. 500/- will be charged.

Notice Board

- It is the responsibility of the student to read the Notice Board and visit the College Website regularly for important announcements made by the College office from time to time. They will not be given any concession on grounds of ignorance.

Industrial Visits

- Students will participate in the Industrial visits/ Excursions / Study Tours at their own risk and will not hold the college responsible for any undue incidents or claim compensation for damages arising out of it.

Attendance Circular No. O.6086

- Every bonafide learner shall ordinarily be allowed to keep terms for the given semester in a program of enrollment, only on fulfillment of at least seventy five percent (75%) of the attendance taken as an average of the total number of lectures, practicals, tutorials, etc., wherein short and/or long excursions/field visits/study tours organized by the college and supervised by the teachers as envisaged in the syllabus shall be credited to the attendance for the total number of periods which are otherwise delivered on the day/

days. Further it is mandatory for every learner to have minimum 50% attendance for each course and average attendance has to be 75%.

- A student who is not able to attend his/her classes regularly and/or who is not able to complete his tutorial/project/assignments properly may not be permitted to appear for the examination as per the University rules.

Leave of Absence

- In case students are not able to attend lectures and / or tutorials for a period exceeding a week in a term, they should inform the Principal about such absence in advance.
- Absence from classes should be with prior intimation; in case, it is due to unforeseen circumstances, an application duly supported by a medical certificate in the case of illness or duly supported by other satisfactory evidence in the case of other reasons, must reach the Principal within a week of such absence.

A student who is absent

1) On medical ground needs to :

- Submit an application addressed to the Principal seeking grant of leave on medical grounds along with a medical certificate issued by a registered medical practitioner for the period of absence. The application should be submitted to the Principal, within four days of resuming classes.

2) For Participation and representation of the college in events :

- Such as Sports / Cultural Events, should submit an application with evidence of participation and signature of staff-in charge of the activity.

3) For any other reason :

- Should submit an application stating the reason for absence with supporting documents if any for consideration of condonation of absence.

Revaluation

- The directives of Mumbai University should be followed by students wishing to apply for Revaluation of papers. This may be done manually or by using the online mode, as the case may be.

ATKT Exams

- Submission of application forms to appear for

ATKT exams should be necessarily submitted before the last date stipulated by the college office, failing which the forms will not be accepted.

Transfer / Migration

- Students seeking transfer from one college to another during the academic year are required to submit a Transference Certificate and the marksheet showing marks obtained at the earlier Semester conducted by the former college. In the event of a student getting transferred from one college to another within the University of Mumbai, the marks secured at the end of the first term examination in the original college, shall be binding on the learner and on the college to which the learner is transferred. Further a student migrating from another University to Mumbai University for joining the Second year course need not be required to appear and pass the First Year Examination of this University.

Transfer Certificate

- The College is entitled to charge a fee of Rs. 100/- for issuing the Transfer Certificate. When a student applies for a Transfer certificate after a lapse of more than one vacation since he/she last attended the College, the Principal, who issues the Transfer Certificate may levy a fee of twenty rupees for each Semester that has lapsed since the applicant last attended the college, provided however, that the fee charged shall not exceed Rs.120/- on the aggregate.
- It shall be necessary for a student leaving one college to join another, to have attended 3/4 of the lectures / tutorials held during the Semester.
- A Transfer Certificate shall not be granted except for reasons which appear to be sufficient and except with the written permission of the Principal of the college which the student wants to leave and the Principal of the college which he/she intends to join. Application for Transfer certificate shall be made by students without unnecessary delay through the Principal of the College to which they wish to be transferred.

Termination of Registration

- Students who register in the college in the first Semester but do not intend to rejoin the college for the second term, must inform the Principal in writing well in advance.

Refund of Fees

- As per the amended Ordinance O.2859, the guidelines of Mumbai University relating to refund of fees will read as under:-
- O.2859: Refund of Tuition, development and all other fees after cancellation of admission: The candidate who has taken admission in undergraduate courses in Government Colleges, in Government Aided colleges and unaided courses conducted by affiliated colleges, and

recognized institutions may request for refund of fees after applying in writing for cancellation of admission to the course. The refund of fees as applicable shall be made on or before the 30th day after the date of cancellation and thereafter. The percentage of fee for the course shall be refunded to the candidate after deducting charges as follows:

• Fee deduction on cancellation of admission

Period	Deduction charges
Prior to commencement of academic term and instruction of the course	Rs.500/- Lumpsum
Upto 20 days after the commencement of academic terms of the course	20% of the total amount of fees
From 21 st day upto 50 days after the commencement of the academic terms of the course	30% of the total amount of fees
From 51 st day upto 80 days after the commencement of academic terms of the course or August 31 st whichever is earlier	50% of the total amount of fees
From September 1 st to September 30 th	60% of the total amount of fees
After September 30 th	100% of the total amount of fees

Refund of Library Deposit and Caution Money

- Application for the refund of library deposit and caution money must be made by the applicant within three months of ceasing to be a student of the College, failing which the deposit amount will be forfeited.

Administrative Details

- The college office timings are from 7:00 am to 2:00 pm from Monday to Friday and from 7:00 am to 12:00 noon on Saturday.
- Counter timings are from 7:00 am to 10:00 am.
- Do not enter the office beyond the counter.
- Fill Forms with care to avoid delay.
- Forms must be presented personally by students concerned.
- Refer complaints to the Office Superintendent or the Registrar.

Hours of Instruction / Lecture Timing

- Lectures will be held between 7:00 am and 12:00 noon. The timings are tentative and the college may conduct the classes earlier or later depending upon the availability of classrooms and administrative convenience of the college.

Requirements For Procuring Documents From The College

Students are required to submit the appropriate application form along with the required documents and pay the requisite fees.

Sr. No.	Number of Days from date of application in which documents will be provided	Requirements to be provided with application by the student
1.	Bonafide Certificate	
	2 days	a) Valid ID (Aadhar / PAN / Passport) b) Attested copy of Mark sheet c) any other proof
2.	N.O.C. (only at the discretion of the Principal)	
	8 days	a) Valid ID (Aadhar / PAN / Passport) b) Attested Marksheet c) Proof of admission
3.	Transcript	
	15 days	a) Attested copies of Marksheet of which transcript is required
4.	Migration Certificate	
	1 month	a) Fill application form for Migration Certificate available on Mumbai University Website (mu.ac.in) b) Submit attested copies of relevant Marksheets c) Proof of Date of Birth d) Demand Draft in favour of Finance and Accounts Officer, University of Mumbai e) College Processing Fees
5.	Transfer certificate	
	10 days	Copies of certificates / records of the previous College
6.	Duplicate Marksheet	
	15 days	a) Valid ID (Aadhar / PAN / Passport) b) Application c) Attested copy of Marksheet d) Affidavit e) Original & copy of FIR
7.	Duplicate ID	
	15 days	a) Application b) Clearance from the Principal's Office
8.	Duplicate Fee Receipt	
	3 days	a) Application
9.	Recommendation letter (from Principal's Office).	
	15 days	a) Application stating the reason b) Brief resume of Student c) Format required if any

Application form for all of the above documents is available at the Enquiry Counter.

The same needs to be submitted with the necessary fees for which office will issue a receipt.

Endowment Prizes

LATE SMT. CLARA KAUL MEMORIAL AWARD

for the outstanding student in the Degree section.

LATE SMT. CLARA KAUL MEMORIAL AWARD

for the outstanding student in the B.M.S. section.

LATE SMT. CLARA KAUL MEMORIAL AWARD

for the outstanding student in the B.A.M.M.C. section.

LATE SHRI. JAWAHAR KAUL MEMORIAL AWARD

for the outstanding student in the B.A.F section.

LATE SMT. REETA CHADHA MEMORIAL AWARD

for securing highest marks in T.Y.B.Com. examination.

LATE SMT. REETA CHADHA MEMORIAL AWARD

for securing highest marks in T.Y.B.A.M.M.C examination.

LATE SHRI. SURENDRA CHADHA MEMORIAL AWARD

for securing highest marks in T.Y.B.M.S examination.

LATE SHRI. SURENDRA CHADHA MEMORIAL AWARD

for securing highest marks in T.Y.B.A.F examination.

LATE SHRI. ANOOP WADHWA MEMORIAL AWARD

for securing highest marks in M.Com. examination.

List of Holidays for Academic Year 2026-2027

DAY	DATE	MONTH	HOLIDAY
Friday	26.06.2026	June	Muharram
Saturday	15.08.2026	August	Independence Day
Saturday	15.08.2026	August	Parsi New Year
Wednesday	26.08.2026	August	Eid-E-Milad
Monday	14.09.2026	September	Ganesh Chaturthi
Friday	02.10.2026	October	Mahatma Gandhi Jayanti
Tuesday	20.10.2026	October	Dussehra
Sunday	08.11.2026	November	Diwali Amavasya (Laxmi Pujan)
Tuesday	10.11.2026	November	Diwali (Bali Pratipada)
Tuesday	24.11.2026	November	Guru Nanak Jayanti
Friday	25.12.2026	December	Christmas
Tuesday	26.01.2027	January	Republic Day
Friday	19.02.2027	February	Chhatrapati Shivaji Maharaj Jayanti
Saturday	06.03.2027	March	Mahashivratri
Wednesday	10.03.2027	March	Eid-UI-Fitr
Tuesday	23.03.2027	March	Holi (Second Day)
Friday	26.03.2027	March	Good Friday
Wednesday	07.04.2027	April	Gudi Padwa
Wednesday	14.04.2027	April	Dr. Babasaheb Ambedkar Jayanti
Thursday	15.04.2027	April	Ram Navami
Monday	19.04.2027	April	Mahavir Jayanti
Saturday	01.05.2027	May	Maharashtra Day
Monday	17.05.2027	May	Bakri Eid
Thursday	20.05.2027	May	Buddha Purnima

CHILDREN WELFARE CENTRE TRUST (Managed)

- Fairyland Nursery & K.G. School
- Children Welfare Centre Primary School
- Children Welfare Centre High School & Junior College
- Clara's College of Commerce (Autonomus)
- Clara's College of Education (B.Ed)
- Children Welfare Centre's College of Law (Malad)
- Children Welfare Centre
Orchid The International School (off Yari Road)
- Children Welfare Centre
Orchid The International School (Malad)
- Children Welfare Centre
Skill and Vocational Training Institute



CHILDREN WELFARE CENTRE'S Clara's College of Commerce AUTONOMOUS

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